

**TOWN OF WHITESTOWN, INDIANA
HUMAN RELATIONS COMMISSION
RESOLUTION NO. 2018-02**

**A RESOLUTION OF THE HUMAN RELATIONS COMMISSION OF THE
TOWN OF WHITESTOWN, INDIANA ESTABLISHING A POLICY CONCERNING
THE CONDUCT AND BEHAVIOR OF COMMISSIONERS**

WHEREAS, the Whitestown Human Relations Commission (the "Commission") seeks to recognize and celebrate the different cultures and backgrounds of Whitestown residents; and

WHEREAS, the Commission can best achieve its purposes when Commissioners follow certain standards of conduct; and

WHEREAS, the Commission desires to establish a policy setting for the standards of conduct that the Commission desires for each Commissioner to follow.

NOW, THEREFORE, BE IT RESOLVED by the Whitestown Human Relations Commission that the Standard of Conduct Policy attached hereto as Exhibit A, and all terms contained therein, is hereby adopted by the Commission as the Whitestown Human Relations Commission Standard of Conduct Policy.

PASSED AND ADOPTED BY THE WHITESTOWN, INDIANA HUMAN RELATIONS COMMISSION ON THIS 11 DAY OF JANUARY, 2018.

THE HUMAN RELATIONS COMMISSION
TOWN OF WHITESTOWN

YEA/NAY

Raji Muthukrishnan, Member

Kisha Rollins, Member

Andy Markle, Member

James Tomlinson, Member

Monika Mala, Member

yld

ya

Yea

yes

ATTEST:

Tanya Sumner, Director of Public Relations
Town of Whitestown, Indiana

EXHIBIT A:

**Whitestown Human Relations Commission Standard
of Conduct Policy**

1. PURPOSE

The purpose of the Whitestown Human Relations Commission Standard of Conduct Policy ("Policy") is to establish expected conduct and behavioral procedures for Commissioners of the Human Relations Commission (the "Commission") of the Town of Whitestown. This Policy, upon adoption, will be a model behavioral code for all members of the Commission, regardless of their status as an officer of the Commission.

2. CONDUCT AND BEHAVIORAL STANDARDS

Commissioners of the Human Relations Commission of the Town of Whitestown ("Commission") are committed to observing and promoting the high ethical conduct in the performance of their responsibilities on the Commission. Commissioners accept this code as a minimum guideline for ethical conduct.

2.1 Accountability

- A. A Commissioner is expected to abide by the Whitestown Municipal Code as amended from time to time, as well as the applicable policies and procedures established by the Whitestown Town Council.
- B. A Commissioner is expected to abide by the rules and procedures governing the rulemaking powers and authorities of the Commission;
- C. A Commissioner will exercise reasonable care, good faith, and due diligence in all organizational affairs;
- D. A Commissioner will follow Indiana Code § 35-44.1-1-4 and disclose, at the earliest opportunity, information that may result in a perceived or actual conflict of interest as such term is defined in Indiana Code § 35-44.1-1-4;
- E. A Commissioner is expected to participate in discussion at decision making processes and to disclose, at the earliest opportunity, information of fact that the Commissioner or any reasonable person would believe has significance in Commission decision making;
- F. A Commissioner will remain accountable for prudent fiscal management of the Commission's affairs.

2.2 Professional Excellence

- A. A Commissioner will maintain a professional level of courtesy, respect and objectivity in all activities of the Commission;
- B. A Commissioner will strive to uphold the practices, rules and resolutions of the Commission and assist other Commissioners in upholding high standards of conduct.

2.3 Personal Gain

- A. A Commissioner will exercise the powers invested as a Commissioner for the good of the Commission rather than for his or her personal benefit, or that of the organizations or businesses that he or she represents.

2.4 Equal Opportunity

- A. All Commissioners shall be afforded the opportunity to equally participate in all Commission proceedings;

- B. A Commissioner shall ensure the right of all other Commissioners to participate and provide effective services without discrimination on the basis of the Commissions' purpose.

2.5 Confidential Information

- A. A Commissioner will respect the confidentiality of sensitive information known due to service as a Commissioner.

2.6 Collaboration and Cooperation

- A. A Commissioner will respect the diversity of opinions as expressed or acted upon by the Commission, its study committees, its membership, and the public and formally register dissent as appropriate;
- B. A Commissioner will promote the collaboration, cooperation, and partnership among Commissioners;

2.01.7 Dissemination of Information

- A. A Commissioner will not, under any circumstance, provide information about the nature of the Commission, events of the Commission or any other matters before the Commission to members of the press without the express permission of the Commission President and the Director of Public Relations of the Town of Whitestown.